



Amano Christian School - Secondary Homework Policy

1. Aim

Homework is to be set to reinforce work covered in class, to give the students an opportunity to do research, to undertake further study or prepare for tests.

2. Organization

Teaching staff will set homework as allocated on the timetable.

All homework assignments should be recorded in the students' homework diary.

A. Day Students

Work must be completed as set and the homework diary signed by parents/guardian at home. If this is not done the form teacher will check the work during registration and sign the diary if the work is completed.

B. Boarding Students

- a. Students will do their homework/prep in their classrooms, the Library or Computer room as appropriate. If they use a room other than their own classroom they must ask permission of the member of staff on duty.
- b. Students should work in silence. Those who need to confer should do so quietly.
- c. Students should present their completed work and homework diary to staff member for checking before leaving the room. .
- d. Students who complete all work set before the end of Prep, are to remain in the classroom or the Library or Computer room, reading or studying other work.
- e. Students who do not complete their assigned work during the allocated time should take the work to the dorm and complete it there.
- f. Students who use the Library must replace all reading materials in the correct places and ensure the room is tidy before they return to the dorm.
- g. Students who use the Computer room are to work quietly and ensure ALL computers are correctly shut down before they leave the room. The member of staff should check on these students from time to time.
- h. The member of staff should make sure lights and fans are off in Library and Computer rooms, that these rooms are locked and the keys replaced in key cupboard, which is also locked. The student in charge of locking the classrooms will lock those rooms and the toilet block.
- i. The generator will be started as soon as possible when power goes off. Students should wait quietly in their rooms. Each room should have emergency light to give some light before the generator is on. If the generator does not come on after a while the staff member should send students to their dorm to finish Prep in their dining area. Remind them to take all the books they'll need with them. Ensure all light switches are off and rooms are locked, then finish supervising Prep in the dorm.
- j. No Prep is to be set for Sundays but revision for IGCSE's during third term is allowed.

Times for Monday - Thursdays

- Grade 8: 18:00 - 19:10 hours
- Grades 9 - 10: 18:00 - 19:30 hours
- Grades 11 - 12: 18:00 - 20:00 hours



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Times for weekend

2 hours usually Saturday mornings from 10:00 - 12:00 hours. If weekend activities are arranged for Saturday mornings, the timing of Prep should be changed to Friday afternoon from 13:30-15:30 and the Dorm notified.

Prep at the weekend is also to give the Dorm staff 2 hour's break.

3. Supervision

All work is to be supervised and marked/tested by the class teacher or someone appointed to do so by the class teacher.

Sixth formers work independently during the Prep times.